

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ANIMAL SHELTER BOARD

Stephen Chambers, Chair
Mark Presley, Vice Chair
Teresa Turner, Secretary

Ginny Gregory
Debbie Jenkins
Linda Sue Johnson

Cliff Sallee
Rebecca Troutt, Shelter Director

JANUARY 25, 2022 | 1:30PM | TC COURTHOUSE

AGENDA

1. Call to order
2. Review Minutes from September 9, 2021
3. Financial Summary (July – Dec 2021)
4. Shelter Director
 - a. Introduction
 - b. Status of Shelter
 - c. Donations received
5. Discussion Items
 - a. Shelter Policy
 - i. Donation policy needed
 - ii. Adoption fees
 - iii. Ownership of animal (Amendment to Title 10 of Code)
 - b. Proposed Documents
 - i. Intake Checklist
 - ii. Surrender Agreement
 - iii. Adoption Application
 - iv. Adoption Contract
 - c. Expenditure Requests
 - i. Business Cards
 - ii. Shelter Apparel
 - iii. Shelter Management Software
 - iv. Shelter Vehicle
 - v. Shelter renovations
 - d. Other
 - i. Adoption Fair
 - ii. Non Profit Assistance
6. Public Comment
7. Adjourn

ANIMAL SHELTER BOARD

MINUTES

September 9, 2021 | 2:00 PM

Board Members Present:

Mayor Stephen Chambers
Mark Presley

Ginny Gregory
Cliff Sallee

Teresa Turner

Members Absent:

Linda Sue Johnson

1. Call to order – 2:00pm by Stephen Chambers
2. Review of Minutes. Minutes from October 3, 2019 were reviewed.
Motion to approve minutes made by Mark Presley, seconded by Teresa Turner.

Motion Carried

3. Election of Officers
Officers are as follows:
Chair – Stephen Chambers
Vice Chair – Mark Presley
Secretary – Teresa Turner
4. Animal Shelter Director Position. Karen Grisham and Lisa Steva submitted their resignations in August 2021. Members of the Public Works staff and the Mayor's staff have been stepping in to assist with the care of a current intake. At this time we are not staffed to accept any more animals until we hire someone for the director position. Mayor Chambers has received 2 applications and will be holding interviews soon. One applicant has experience in shelter work; although the Mayor is concerned with the compensation we can offer at this time. Karen Grisham has graciously agreed to keep taking the shelter phone calls and directing questions to surrounding shelters for assistance.

Mayor Chambers has been in discussions with Smith County Humane Society to take over the facility as a satellite office. SCH has questions and concerns that need to be address and the Mayor is waiting to hear what those may be. He is not hopeful on this lead.

Mark Presley voiced the need to get the position filled due to the immediate needs of the community. All agreed to this thought. Application deadline was August 27, 2021, but the County will still accept applications until the position is filled.

Motion made by Cliff Sallee and seconded by Mark Presley to allow the Mayor to handle the hiring process.

Motion Carried

Cliff Sallee would like the new hire to be introduced to the Board so expectations could be discussed.

5. Public Comment.
Chris Gregory spoke on behalf of the Rotary. The Rotary does a project each year and the Shelter has been suggested. If the new hire could come speak to the Rotary at their convenience to discuss possible projects, it would be appreciated.
6. Adjourn – With no other business presented, Mayor adjourned the meeting.

Minutes submitted by Teresa Turner

Hartsville-Trousdale Co Government
Statement of Expenditures Summary by Obj by Fund
January 2022

		Budget Amount	Amended Budget	Year to Date Expenditures	Outstanding POs	Available Balance	% of Budget
55120	Animal Shelter						
164	Attendants	26,000.00	26,000.00	6,134.38	-	19,865.62	23.6%
169	Part-Time Personnel	10,920.00	10,920.00	1,260.00	-	9,660.00	11.5%
187	Overtime Pay	250.00	250.00	70.31	-	179.69	28.1%
188	Bonus Payments	1,420.00	1,420.00	-	-	1,420.00	0.0%
201	Social Security	2,393.00	2,393.00	462.81	-	1,930.19	19.3%
204	State Retirement	1,363.00	1,363.00	210.00	-	1,153.00	15.4%
207	Medical Insurance	6,084.00	6,084.00	1,014.00	-	5,070.00	16.7%
212	Employer Medicare	560.00	560.00	108.24	-	451.76	19.3%
302	Advertising	-	-	-	120.00	(120.00)	
307	Communication	425.00	425.00	314.93	5.00	105.07	75.3%
316	Contributions	150.00	150.00	-	-	150.00	0.0%
322	Evaluation And Testing	-	-	54.00	-	(54.00)	
335	Maintenance And Repair Services-Buildings	3,000.00	3,000.00	-	-	3,000.00	0.0%
355	Travel	250.00	250.00	-	-	250.00	0.0%
357	Veterinary Services	3,000.00	3,000.00	1,664.00	1,991.00	(655.00)	121.8%
357-SN	Veterinary Services - Spay/Neuter Grant Exp	1,200.00	1,200.00	792.00	218.00	190.00	84.2%
401	Animal Food And Supplies	750.00	750.00	182.47	2.97	564.56	24.7%
410	Custodial Supplies	500.00	500.00	97.44	18.99	383.57	23.3%
415	Electricity	1,800.00	1,800.00	894.08	-	905.92	49.7%
454	Water And Sewer	750.00	750.00	285.56	-	464.44	38.1%
499	Other Supplies And Materials	2,000.00	2,000.00	708.45	310.52	981.03	50.9%
Total	55120 Animal Shelter	62,815.00	62,815.00	14,252.67	2,666.48	45,895.85	26.93%

Animal Shelter Donations / Adoptions

2021-2022

Date	Amount	Code	Name	Description
7/8/21	125.00	44150	Bethany Ellis	Adoption - Sampson
8/10/21	125.00	44150	Matthew Bennett	Adoption - Donna
8/10/21	125.00	44150	Nathan Spangle	Adoption - Del
8/9/21	125.00	44150	Lily Steva	Adoption - Brenda
8/5/21	125.00	44570	West TN Border Collie Rescue	Rescue - Jackson
12/3/21	125.00	44150	Aaron Triplett	Adoption - Loki
12/3/21	5.00	44570	Aaron Triplett	Donation
12/15/21	125.00	44150	Aaron Triplett	Adoption - Lady
12/17/21	50.00	44570	April Stafford	Surrender
12/17/21	50.00	44570	April Stafford	Donation
12/20/21	50.00	44570	Erin Chen	Surrender
12/21/21	125.00	44150	Larry Wright	Adoption - Baby Girl
12/28/21	100.00	44570	Brittary Amos	Surrender - Buddy
1/10/22	100.00	44570	Rebecca Rathjen	Donation
1/10/22	125.00	44150	Rebecca Rathjen	Adoption - Buddy
1/10/22	20.00	44570	Anonymous	Donation - Betty White
1/14/22	100.00	44570	Karen Grisham	Donation - Betty White
1/17/22	50.00	44570	Martha Butler	Donation - Betty White
1/19/22	50.00	44570	Sherry West	Surrender - Shadow
1/19/22	15.00	44570	Anonymous	Donation - Betty White
1/19/22	11.00	44570	Mark Colby	Donation - Betty White
1/19/22	25.00	44570	Denise Dies	Donation - Betty White

Monetary donations received by the Mayor's office.

Summary Donations / Adoptions

2021-2022

Account	Totals
44150	1,000.00
Adoption - Sampson	125.00
Adoption - Donna	125.00
Adoption - Del	125.00
Adoption - Brenda	125.00
Adoption - Loki	125.00
Adoption - Lady	125.00
Adoption - Baby Girl	125.00
Adoption - Buddy	125.00
44570	751.00
Donation	155.00
Rescue - Jackson	125.00
Surrender	100.00
Surrender - Buddy	100.00
Donation - Betty White	221.00
Surrender - Shadow	50.00
(blank)	
Grand Total	1,751.00

Calls for service

	Date:	Voice/Text	Fb post/messenger	Description	S/L/Surr	PD action	Other	Resolved	Ongoing
7.	12/6/21		Fb messenger	Found dog - cedar bluff Rd/HW	Stray				X
	12/12/21		Fb messenger	3 stray dogs @ large on ^{live} street	Stray				X
	12/15/21		Fb messenger	assistants on spraying cats			X	X	
	12/14/21		Fb messenger	dog not getting along w/ other dogs	Surr			X	
	12/16/21		Fb messenger	2 missing pigs	L				
	12/16/21		Fb messenger	surrender 2 dogs / killing chicken	Surr				X
	12/16/21		Fb messenger	Stray dog showed up	Stray			X	
	12/16/21	In person		LOST dog - w/ female boxer				X	
	12/18/21		Fb messenger	Lost dog - Found	Stray				X
	12/20/21	Text		Stray running around	Stray				X
	12/20/21	Fb messenger		Possible Neglect - dog tied to porch		X			X
	12/21/21	In person	email	possible neglect - hording / animal neg		X			X
	12/24/21	voice		surrender 2mth old puppy	Surr				X
	12/24/21	phone call		Stray needs to surrender	Surr				X
	12/26/21	phone		sherriff's dept - pick up dog	Surr			X	
	12/31/21	phone		animal control - cat	Stray				X
	1/3/22	phone		stray - needs to bring 2 dogs	Stray				X
	1/3/22	phone		needs to bring in stray	Stray				X
	1/3/22	phone		lost cat	found				X
	1/3/22		Fb messenger	found dog Hwy 10	found				X
	1/4/22	phone		Stray aggressive towards other dogs					X
	1/4/22	phone		looking to adopt					X
	1/5/22	phone		stray - needs					X
	1/5/22	phone		stray lab - blonde orange collar & pawprints					X
	1/10/22	phone		stray gravel hill rd					X
	1/10/22		Fb messenger	stray					X
	1/10/22	phone		stray					X
28.	1/10/22	phone		visible dog O' wanted picked up					X

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
ORDINANCE #169-2018-15

**AN ORDINANCE TO UPDATE THE POLICIES AND PROCEDURES AT THE
HARTSVILLE/TROUSDALE COUNTY ANIMAL SHELTER**

WHEREAS, the Hartsville/Trousdale County Animal Shelter Board has met and considered the current operations of the Hartsville/Trousdale County Animal Shelter, and

WHEREAS, this Board has made certain recommendations to the Hartsville/Trousdale County Commission to replace the policies put in place by Ordinance 38-2006-08, and

WHEREAS, THE Hartsville/Trousdale County Commission and County Attorney have reviewed the attached policy with attached forms and recommends the adoption of the Animal Shelter Policy and Procedures with Fee Schedule attached herewith.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission meeting in regular session this 27th day of August 2018, that Ordinance 38-2006-08 be repealed in its entirety and replaced by attached new policy herewith entitled "Hartsville/Trousdale County Animal Shelter Policy and Procedures".

AND BE IT FURTHER ORDAINED by the Hartsville/Trousdale County Commission that these changes shall take effect on the earliest date permitted by law of the passing of this ordinance.

Recommended by Animal Shelter Board August 13, 2018

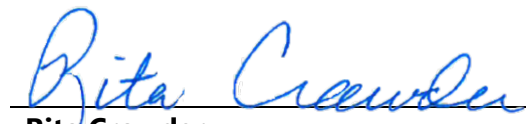
First Reading:	<u>August 27, 2018</u>	1M <u>Shane Burton</u>					PASSED
		2m <u>Amber Russell</u>	YES <u>19</u>	NO <u>0</u>	ABS <u>1</u>		
Open Public Hearing:	<u>September 24, 2018</u>	1M <u>Gary Claridy</u>					OPENED
		2m <u>Steve Whittaker</u>	YES <u>20</u>	NO <u>0</u>	ABS <u>0</u>		
Close Public Hearing:	<u>September 24, 2018</u>	1M <u>Dwight Jewell</u>					CLOSED
		2m <u>Shane Burton</u>	YES <u>19</u>	NO <u>1</u>	ABS <u>0</u>		
Second Reading:	<u>September 24, 2018</u>	1M <u>R Harsh</u>					PASSED
		2m <u>Shane Burton</u>	YES <u>19</u>	NO <u>1</u>	ABS <u>0</u>		

PASSED AND SO ORDERED, THIS 24th DAY OF SEPTEMBER 2018

Approved:


Jerry Ford
Commission Chairman

Attest:


Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ANIMAL CONTROL BOARD / COUNTY ANIMAL SHELTER

POLICIES AND PROCEDURES

I. **Intakes**

All dogs to be accepted must be brought to the shelter. Hartsville/Trousdale County Shelter staff will not be responsible for picking up animals at this time.

Dogs will be accepted based on health, age, temperament, shelter capacity, etc all at the discretion of the Shelter director. Vicious dogs will not be accepted at the Shelter. Vicious animals are to be reported to the Sheriff's Department.

Dogs will be vetted by the HTC Animal Control Staff. This will include any necessary vaccinations, deworming, spay/neuter verification and quarantine requirements. Dogs will be documented by staff to include photos, identifying markings, and vaccination records.

Any unclaimed dog will be available for adoption or rescue after 5 days. Dogs will be advertised on social media and/or newspaper and/or public notice boards.

II. **Claim**

Any dog accepted by the HTC Shelter can be claimed by the owner from day one of intake. To claim a dog, the owner must be able to provide proof of ownership through veterinarian records, pictures, or official papers. Upon validated proof of ownership, the dog will be released to the owner per fee schedule. Owner must sign release forms and provide proof of rabies vaccination within 10 days.

III. **Adoption/Rescue**

After 5 days, the dog will be available for adoption or rescue. Adoption forms/valuation will need to be assessed by the HTC Shelter staff. Shelter staff will place the dog into accepted adoptive family or rescue.

IV. **Termination**

Termination or euthanasia of a dog will be at the discretion of the HTC Shelter director and staff. Reasons will include gravely ill and vicious animals. Termination will be handled by a certified veterinarian facility.

V. **Volunteer Staff**

Anyone wishing to volunteer their time at the HTC Shelter will need to fill out a Volunteer registration form and sign an agreement, nondisclosure, and waiver forms.

VI. Remedies and Penalties

REMEDIES

Any person(s) or business allowing animal(s) to run at large, and the animal(s) are serviced by the Hartsville/Trousdale County Animal Shelter and/or staff are subject to the following administrative and/or remedial fees:

A. Boarding

Boarding at large animals will be charged a rate of twenty (\$20.00) dollars per day, not to exceed the maximum amount of two hundred (\$200.00) dollars.

B. Vaccination/Intake Medication

An administrative expense up to thirty (\$30.00) dollars maximum may be required for Dhpp, Bordatella, de-wormer, flea and tick prevention and other animal welfare and care.

C. Rabies Validation

If no proof of rabies vaccination is provided within ten (10) days of intake, a fifty (\$50.00) dollar administration expense will be required.

PENALTIES

Any person violating any requirement of this ordinance shall be fined not less than fifty (\$50.00) dollars for each offense. Each day such violation shall continue constitutes a separate offense. No person shall be fined more than five hundred (\$500.00) dollars.

Nothing herein this section prevents alternate remedies for negligence and/or intentional acts of any person(s) and/or business for acts or omissions constituting a separate claim for relief under Federal or State Laws or any other claim for equitable and/or administrative relief.

All remedies and penalties may be waived at the discretion of the Animal Shelter Director and the Hartsville/Trousdale County Animal Control Board.

VII. Money Intake

All fees and donations collected by the HTC Animal Shelter are to be validated by the Shelter Director and one other witness. The deposits are to be turned into the Mayor's office and then deposited to the Trustee within three (3) days of reception.



Hartsville Trousedale County Animal Shelter
 328 Broadway Rm 6
 Hartsville, TN 37074
 (615) 480-4022

animalshelter@trousdalecountyttn.gov

Hartsville Trousedale County Animal Shelter Medical Intake Checklist

Animal Identification number	Animal Name:	
Date:	Time of Intake:	
Stray: <input type="checkbox"/> Surrender: <input type="checkbox"/> Transfer: <input type="checkbox"/> Court Order: <input type="checkbox"/> Other: <input type="checkbox"/>	Medical Records? Yes <input type="checkbox"/> No <input type="checkbox"/>	Your Name:

Brief Intake Information

Staff Initials:

- _____ 1. Initiate written and Computer examination records
- _____ 2. Take photo of animal for record
- _____ 3. Document animal's signalment (species, sex, breed, identifying features)
- _____ 4. Check for Identification
- Microchip scan Ear tip
 Tattoo check Collar
 Tag information: _____
- _____ 5. Weigh animal and record weight



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_____ 6. Take TPR (temp, pulse, and respiration) and record

_____ 7. Perform a head-to-toe full body physical exam and record information

Temp:		Fecal	
Pulse:		Heartworm Test	
Resp:			

Emergency Signs

If any box below has been checked, staff member must directly notify the shelter director. Initial here and indicate the time at which the director was contacted.

Initials: _____ Time: _____

	Check only if noted		Check only if noted
Temp >105F		Female trouble delivering	
Temp <97F		Altered Consciousness	
Seizures		Swollen abdomen	
Labored breathing		Major Wound	
Abnormal gum color		Unable to urinate	
Hit by car		Sever emaciation	
Bleeding or bruising		Severe dehydration	
Broken bone/lameness		Possible abuse	

Infectious Disease Signs

If any box has been checked, staff member must write animal ID# on director's board. Record your initials and time that this has been done.

Initials: _____ Time: _____



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	Check only if noted
Eye or Nose discharge	
Cough or sneeze	
Conjunctivitis	
Ulcers in mouth/nose	
Enlarged lymph nodes	
Patchy or circular hair loss	
Vomiting	
Diarrhea	

Preventive Care

Staff Initials:

- _____ 1. Vaccines administered per shelter director protocol
- _____ 2. Oral dewormer administered per shelter parasite protocol
- _____ 3. Flea/Tick product applied per shelter parasite protocol

Housing Choice

	Check where animal is housed
Healthy hold	
Adoption	
Quarantine	
Isolation	

Notes:

~WASH HANDS WITH SOAP AND WATER~



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Animal Intake / Surrender Agreement

I hereby release all interest in the animal described in this document. I have the right to deliver possession and, if the owner, the authority to transfer ownership to Hartsville Trousdale County Animal Shelter. I agree to indemnify and defend Hartsville Trousdale County Animal Shelter and its employees in the event of an adverse claim regarding this animal. I understand that surrender is unconditional. Hartsville Trousdale County Animal Shelter makes no promise, actual or implied, regarding holding time, treatment, adoption, or disposition of the animal. Employees of HTCAS have no authority to promise this animal will be adopted or certified adoptable. I understand HTCAS has the right to decide practical and proper disposition of this animal. To the best of my knowledge has not bitten or scratched breaking the skin in the past ten days, or if it has the information has been recorded below. By signing my name below, I indicate I have read, and understand and accept the terms and conditions.

Date: _____

Name and Address of the person surrendering:

Name and/or description of animal: _____

Animal records: _____

Any known behaviors: _____

Any known allergies or medications: _____

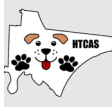
Previous Vet or Medical Records: _____

Reason for Surrender:

I attest that the above information is true and accurate to the best of my knowledge. If, I am not a resident of Hartsville/Trousdale County, I affirm under Oath that I did find the above-mentioned animal within Trousdale County.

Name

Phone



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Adoption Application

Date: _____

Name: _____

Address: _____

Email: _____

Phone number: () _____

1. Which pet are you applying for? _____
2. What characteristics are you looking for in a pet? _____

3. Please list all persons living in the household and age? _____
4. Do you own or rent? _____
5. Have you ever owned or currently owned a dog? If yes, do you still have it and please describe the dog's breed, gender, and temperament. Any other pets?

6. If you rent, does your landlord approve of your decision to adopt a special needs type dog? _____
7. Please list your landlords name and phone number. _____

8. If you move, what will happen to your new pet?

9. What would you do if you found a new place to live that does not accept pets?

10. Will you take them to the vet for annual exams and vaccinations?

11. Will they be given monthly heartworm medication and flea/tick preventative? If so, what brand? _____
12. Are you aware that pets must have their ears cleaned and their nails trimmed regularly? Will you do this and take them to the vet/groomer to have it done?



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13. Are you aware that it can cost \$500.00 or more a year to properly care for your pet?

14. Have you ever sold, given away, or surrendered your pet to a shelter, if so please explain?

15. Have you ever adopted a pet through a shelter or other rescue organization? If so, please list the shelter's name and phone number.

16. List all other animals currently or previously in the household. If they are no longer with you, please explain why. Were they spayed/neutered and on heartworm and flea/tick preventative?

17. What would you do if your new pet required a lifesaving medical treatment, but you weren't financially able to cover it?

18. Please list your current or previous veterinarian and phone number.

19. Please list 2 non-family members with phone numbers as checkable references.

20. Has anybody in your household ever been charged with or convicted of a felony, domestic violence, child abuse, or animal cruelty? If yes, please explain.

21. Are you aware that it may take days, weeks, or even months for your newly adopted pet to become adjusted to their new environment?

22. How will you handle the situation if your newly adopted pet snapped at you or someone else?

23. How will you handle the situation if your newly adopted pet doesn't get along with your existing pet in the beginning?



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24. Are you willing to take your new pet to obedience classes?

25. How would you best describe what you are looking for in a new pet?

- 1). Just a dog for your kid.
- 2). A guard dog
- 3). A new member of the family, like having another child
- 4). A dog is a dog, not a family member.

P.S You can pick more than one and elaborate if you wish.

26. Why have you chosen this dog?

By (my) (our) signature(s) below, (I) (we) acknowledge that we have carefully read the entire application and have answered all questions truthfully and to the best of (my)(our) knowledge. I understand that if I have falsified any information on this application no further consideration of adoption will be given to me at any further date by this shelter. By signing this application, I also give the shelter permission to contact the above references. If this application is completed via email, it is hereby agreed and acknowledged that (my)(our) typed signature will be binding as if handwritten.

Applicant 1

Applicant 2

If you are filling this application out online, please copy and paste this into an email and send it back with all questions answered in full. Your application will be reviewed by our shelter director. Upon approval, you will be contacted and notified of the application results.



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Adoption Contract

NOTICE: Please read this agreement carefully before signing it. It contains important provisions regarding your rights and responsibilities.

This agreement is entered into this ___ day of _____, _____ by and between _____ on behalf of Hartsville Troupdale County Animal Shelter and _____ (hereinafter "adopter".)

Name of adopter _____ Driver License # _____

Email _____

Phone () _____

Address _____

Name of Animal adopted _____

Breed _____

Color _____

Distinctive Markings _____

Approximate age _____ years _____ months _____ weeks

In consideration of the adoption donation of \$_____, the receipt of which is hereby acknowledged, the undersigned adopter does hereby release, discharge, and hold harmless, _____ representing HTCAS, it's agents and any other person, firm, or corporation charged or chargeable with liability, their heirs, administrators, executors, successors, and assigns, from any and all claims, damages, costs, expenses, loss of services, action, and causes of action belonging to the said adopter arising out of any act or occurrence from the present time and particularly as a result of or caused by the adoption of said animal. _____



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Adopter recognizes that although HTCAS has made every effort to provide a pet which is compatible with the adopter's home environment, we will not warrant the temperament or behavior of the pet and will not be liable for any acts of the pet while living with the adopter, nor for any costs, expenses, or damages incurred because of the pet's conduct. The pet is presumed to be in healthy condition. HTCAS will not be responsible for any conditions for which clinical symptoms are not evident at the time of adoption. _____

The adopter hereby agrees to return the animal to a humane shelter if for any reason whatsoever during the life span of this pet, they can no longer provide food, housing, or proper veterinary care. _____

THE UNDERSIGNED hereby future agrees to abide by the terms of adoption listed below:

1. I/We have never been charged with cruelty to animals. _____
2. I/We agree that the pet will receive all the necessary care and attention it needs to ensure its health and well-being. This always includes the provision that the animals will have access to food, water, exercise, and appropriate medical care including but not limited to heartworm, flea/tick prevention, vaccinations, de-wormer. _____
3. The pet will be given 2-3 weeks to adjust to its new surroundings. You must take into consideration that fact that it takes this time for an animal to adjust to a new environment, and for both pet and adopter to adjust to each other. _____
4. I/We agree that if this animal is adopted as an outside animal that appropriate housing and bedding will be always provided, especially during the extreme summer and winter months.

5. The pet will not be abused in any manner, nor will it be trained to attack or used in any aspect of dog/animal fighting This pet will not be the subject, nor be subjected to any biological, chemical, psychological experiments, or other lab testing. _____
6. The adopter expressly covenants and agrees that the adopted dog shall not be subjected to any form of cosmetic surgery or alteration including but not limited ear cropping, tail docking, debarking, etc. _____
7. I/We agree to keep a current name tag, rabies tag, and dog license (if enforced in your county) always attached to the collar and to secure the dog on the property, unless on a leash, accompanied by a mature individual. _____
8. The adopter agrees to comply with all local and state laws and ordinances related to the keeping of this dog, including licensing and leash laws. _____
9. . The parties agree authority and venue to enforce this contract shall be the Trousdale County Chancery Court. Each party agrees to bear their own costs, expenses and attorney fees for any action brought to enforce this contract _____



Hartsville Troup County Animal Shelter

328 Broadway Rm 6

Hartsville, TN 37074

(615) 480-4022

animalshelter@trousdalecountyttn.gov

Comments:

I waive, release and forever discharge and agree not to sue and to indemnify and hold harmless the city of Hartsville and its directors, officers, employees, interns, students, volunteers, representatives, and agents, from any and all claims, costs, liabilities, expenses and judgements whatsoever, including attorneys' fees and courts cost, on account of any loss damage, illness or injury to person or property in any way arising out of or relating to my adoption and/or ownership of the animal that is the subject of this agreement, whether due to negligence, mistake or other action or inaction of Hartsville Troup County Animal Shelter or any other person or entity. _____

Adopter 1

Adopter 2

Hartsville Troup County Animal Shelter

Representative



Hartsville Trousdale County Animal Shelter

328 Broadway Rm 6

Hartsville, TN 37074

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Supplemental Liability Waiver and Indemnification

I have been made aware of the following incident that occurred in relation to this animal:

Knowledge of this information does not alter my agreement to accept any and all liability related to the future actions of this animal. Further, knowledge of this information does not alter my agreement to indemnify Hartsville Trousdale County Animal Shelter against any and all claims, costs, liabilities, expenses and judgements whatsoever, including attorney's fees and court costs, which may occur related to the future actions of this animal.

By (my)(our) signature(s) below, (I) (we) acknowledge that we have carefully read the entire agreement and understand and agree to the release, indemnification, and other terms of the agreement. This contract constitutes the full agreement of both parties. The above name adopter has executed the foregoing contract of adoption on this ____ day of _____, 20__.

Adopter 1

Adopter 2

Hartsville Trousdale County Animal Shelter

Representative